Minutes of the LTER Executive Board Meeting  
April 19, 2010; 2-4 p.m. EDT; Videoconference

1. Meeting called to order at 2 pm by Chair Phil Robertson; Members attending: Nick Brokaw, Hugh Ducklow, Ted Gragson, Corinna Gries, Sarah Hobbie, Sally Holbrook, Steve Pennings, Bob Waide, Mark Williams; Unavailable: David Foster, Dave McGuire. Also present through item #4: Walter Collier and Robert Mortis.

2. Minutes for 31 March 2010 approved by consent.

3. Update on Legacy Data Prospectus
   Robertson reported that we still have not heard from NSF on their receptivity to an expanded white paper, and we’re advised to not move forward without a clearer signal. Our intent is to keep this on the front burner with respect to the foundation.

4. Strategic and Implementation Planning
   Robertson introduced facilitator Walter Collier and colleague Bob Mortis. Collier noted his past involvement with STC planning at NSF and the advisability of making the LTER plan similar in as many respects as makes sense. Discussion of the outline and portions drafted to date by EB teams elicited some specific advice with respect to a) vision vs. goals vs. objectives; b) the need for an implementation plan in each section that names specific individuals; c) the need to include in the Appendix sections required by NSF - a code of ethics, IP rights, and sustainability of the network; and d) consideration of a knowledge transfer section. The structure of the workshop was discussed and tentative timelines set. A target date of May 1 was set for SIP section drafts to Robertson so they can be compiled and sent to SC participants the following week.

5. SC Meeting PIE
   Draft agendas for both the May SC Science Meeting and the SC Business Meeting were discussed. Robertson will circulate the agendas and workshop materials the week before the meeting.

6. Upcoming meetings
   a. May 11, 2010 (EB meeting at PIE)
   b. May 12-13, 2010 (SC Meeting at PIE)
   c. June+ meetings tbd after new members join

Meeting adjourned 3:40 pm